

Minute of meeting of the Health & Social Care Partnership Board held within the Committee Room, 12 Strathkelvin Place, Kirkintilloch on **Thursday, 15 March 2018.**

Voting Members Present: EDC Councillors **MECHAN, MOIR & MURRAY**

NHSGGC Non-Executive Directors **FRASER & FORBES**

Non-Voting Members present:

<b>S. Manion</b>	Chief Officer - East Dunbartonshire HSCP
<b>M. Brickley</b>	Service Users Representative
<b>J. Campbell</b>	Chief Finance and Resource Officer
<b>W. Hepburn</b>	Chief Nurse
<b>A. Jamieson</b>	Carer Rep - Substitute
<b>A. McCready</b>	Trades Union Representative
<b>P. Mazzoncini</b>	Chief Social Work Officer and Head of Children's and Criminal Justice
<b>J. Proctor</b>	Carers Representative
<b>I. Twaddle</b>	Service User – Substitute Representative
<b>L. Williams</b>	Clinical Director for HSCP

#### **Ian Fraser (Chair) presiding**

Also Present: <b>D. Aitken</b>	Joint Adult Services Manager / Dep CSWO
<b>S. Cairney</b>	Head of Strategy, Planning & Health Improvement
<b>A. Cairns</b>	Service Re-design Officer
<b>M. Cunningham</b>	EDC - Corporate Governance Manager
<b>F. McCulloch</b>	Planning Performance & Quality Manager
<b>F.P. McLinden</b>	General Manager, Oral Health Lead Officer Dentistry GG&C
<b>T. Quinn</b>	Head of People & Change

#### **APOLOGY FOR ABSENCE**

Apologies for absence were submitted on behalf of Ian Ritchie, Adam Bowman, Linda Tindall and Gordon Thomson.

#### **DECLARATION OF INTEREST**

The Chair sought intimations of declarations of interest in the agenda business, there being none received the Board proceeded with the business as published.

#### **PRESENTATION – ADULT MENTAL HEALTH – Dr Michael Smith**

The Chair invited Dr Smith to address the Board. The presentation covered:-

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- A Brief history of Mental Health services in Glasgow
- The strategies and plans culminating in the 2017 – 2027 MH Strategy
- Emphasis on Prevention, Recovery, Unscheduled Care, Community and Inpatient Beds
- A summary of the strategic approach, and the implementation challenges

The Board heard from Dr Smith in response to questions and thereafter thanked him for an informative strategic level presentation on the transformation of Adult Mental Health Services.

**1. MINUTE OF MEETING – 11 JANUARY 2018**

There was submitted minute of the meeting of the HSCP Board held on 11 January 2018. The Board approved the minute.

**2. CHIEF OFFICER'S REPORT**

The Chief Officer addressed the Board and summarised the national and local developments in relation to the implementation of the Public Bodies (Joint Working) (Scotland) Act 2014 since the last meeting of the Partnership Board. Details included:-

- Welcome to Derrick Pearce – new Head of Community Health and Care. Caroline Sinclair – new Head of Mental Health, Learning Disabilities & Addiction Services would take up post on 25<sup>th</sup> April 2018.
- Thematic Review of Adult Support & Protection Services – Inspectors report was expected and would be circulated once received.
- Notification received of an Inspection of Joint Adult Services, which will take place in October 2018. The Chief Officer remarked this was a significant piece of work and initial preparations were being made across the HSCP.
- Integration Scheme – Revisions caused by the Carers Act 2016 had been incorporated and have now been approved by both the Council and GG&C NHS Board.
- Adverse weather – Chief Officer paid tribute to the efforts of employees across the HSCP. The efforts of employees and partner organisations ensured that normal services were maintained despite the challenging conditions, both front line and back office staff had contributed to ensure that all customers received the care and welfare they needed.

Following consideration the Board echoed their thanks to all staff and thereafter noted the Report.

**3. FINANCIAL PERFORMANCE BUDGET 2017/18 – PERIOD 10**

The Chief Finance and Resources Officer submitted a Report, copies of which had previously been circulated, which provided the Board with an update of the financial performance of the partnership as at period 10 of 2017/18.

Following discussion and questions, the Board:-

- a. Noted the performance of the budget including a projected overspend for the year as at period 10 of 2017/18.

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- b. Noted the position in relation to the achievement of savings identified to as part of the budget settlement to the partnership for 2017/18.
- c. Noted the updated reserves position for the partnership detailed in 1.27 of the report
- d. Noted the risks associated with the delivery of a balanced budget as detailed in 2.0 of the report.

**4. FINANCIAL PLAN 2018 / 19 - UPDATE**

A Report by the Chief Finance & Resources Officer, copies of which had previously been circulated, updated the Board on the financial planning for the partnership for 2018/19.

The Chief Finance & Resources Officer was heard in response to members' questions and agreed to circulate an Appendix of Reserves and thereafter the Board:-

- a. Noted the Council's budget setting process which will be considered by Full Council on the 20th March 2018, and the updated scenario planning position for the Partnership
- b. Considered the indicative allocation from GG&C NHS Board and the impact this would have on the Partnership's ability to deliver both the functions delegated to it under the integration scheme and the strategic priorities set out for the HSCP and conditionally accepted the indicative budget settlement from NHS GG&C for 2018/19 on the basis outlined within paragraph 2.26, pending the formal budget offer in April 2018.
- c. Approved the use of the Alcohol and Drug Partnership allocation from the Scottish Government (SG) to offset the liability for the historic Community Health & Care Partnership (CH(C)P) savings as outlined in paragraph 2.19.
- d. Note the position in respect of the indicative set aside budget for 2018/19 as outlined in paragraph 2.21.
- e. Note the efficiency and redesign proposals outlined in Appendix 2 in respect of social work services.
- f. Note the efficiency savings already identified in respect of community health services.
- g. Note and approve the reserves position for the Partnership as outlined in paragraph 4.0.
- h. Note the risks to the Partnership in meeting the service demands for health & social care functions and in the delivery of the strategic priorities set out in the Strategic Plan.

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**5. MINISTERIAL IMPROVEMENT OBJECTIVES**

A Report by the Chief Officer, copies of which had previously been circulated, provided the HSCP's Improvement Objectives that demonstrated the progress made under integration to the Ministerial Strategic Group for Health & Social Care (MSG). HSCPs were invited to prepare and share their 2018-19 local objectives around the six indicators agreed with the MSG.

Following further consideration, the Board agreed the objectives set for 2018/19 and thereafter noted the Report.

**6. FAIRER SCOTLAND DUTY**

A Report by the Head of Strategy, Planning & Health Improvement, copies of which had previously been circulated, informed the Board about the introduction of 'The Fairer Scotland Duty'

Following further consideration, the Board noted the emerging legal duties; and instructed the Chief Officer to establish mechanisms to evidence actions which would be outlined in forthcoming Interim Guidance.

**7. FINAL DRAFT ELIGIBILITY CRITERIA FOR ADULT AND YOUNG CARERS SUPPORT**

A Report, by the Head of Children and Criminal Justice Services / Chief Social Work Officer, copies of which had previously been circulated, presented for approval the final draft of the Eligibility Criteria for Adult and Young Carer Support. This proposal fulfils the duty placed on Integration Boards by the Regulations to set local eligibility criteria for carer support in relation to adult services and where appropriate the delegated functions relating to children's services.

The Head of Children and Criminal Justice Services / Chief Social Work Officer was heard in response to members' questions and thereafter the Board approved the Eligibility Criteria for Adult and Young Carer Support.

**8. PUBLIC SERVICE USER & CARER REPRESENTATIVE SUPPORT GROUP**

A Joint Report by the Service User Representative and the Carers Representative, copies of which had previously been circulated, outlined the processes and actions undertaken in the development of the Public, Service User & Carer Representatives Support Group (PSUCRSG)

Following discussion, and having heard the Service User and Carer Representatives in response to questions, the Board noted the report.

**9. ED HSCP – CLINICAL & CARE GOVERNANCE GROUP – 7 FEBRUARY 2018 - MINUTES**

The Board noted the draft Minutes of the Clinical Care & Governance Group meeting of 7 February 2018.

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**10. ED HSCP STAFF PARTNERSHIP FORUM – 22 JANUARY 2018 - MINUTES**

The Board noted the draft Minutes of the ED HSCP Staff Partnership Forum meeting of 22 January 2018.

**11. ED HSCP FINAL DRAFT STRATEGIC PLAN 2018 - 2021**

A Report by the Head of Strategy, Planning & Health Improvement, copies of which had previously been circulated, presented the Final Draft Strategic Plan 2018-21 for approval. The Strategic Plan set out the priorities and ambitions to be delivered over the next three years to further improve the opportunities for people to live a long and healthy life.

Following discussion the Board noted the extent of the consultation on the final draft Strategic Plan and thereafter approved both the final draft of the Strategic Plan 2018-21 and the Housing Contribution Statement Annex Paper.

**12. WORKFORCE & ORGANISATIONAL DEVELOPMENT PLAN**

A Report by the Head of Human Resources, copies of which had previously been circulated, provided the Board with an early version of the Workforce Plan which is awaiting some further guidance from Scottish Government. The Workforce and Organisational development plan provided an overview of the key priorities and challenges for the workforce to achieve the commitments in the HSCP Strategic Plan. Section 5 of the plan provided the Action Plan and Section 6 of the plan advised of the Governance arrangements for the on-going monitoring arrangements. These would be the focus of future reporting to the Board

Following further consideration the Board noted the Report.

**13. DRAFT JOINT STRATEGIC HEALTH IMPROVEMENT PLAN – 2018 - 2021**

A Report by the Head of Strategy, Planning & Health Improvement provided the Board with the draft Community Planning Partnership Joint Health Improvement Plan 2018/21 consultation document for comment. The Plan, which had been prepared by the HSCP on behalf of our Community Planning Partners, had been widely circulated for consultation to stakeholders and partners across East Dunbartonshire. The consultation was scheduled to conclude on 13<sup>th</sup> April 2018.

Following further consideration the Board noted the information.

**14. SELF-DIRECTED SUPPORT STRATEGY – 2018 - 2021**

A Report by the Planning Performance and Quality Manager, copies of which had previously been circulated, inform the Board about the recently updated Self Directed Support Strategy, for the period 2018 – 2021.

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Following further consideration the Board approved the Self Directed Support Strategy 2018 – 2021 and the associated action plan.

**15. ADULT MENTAL HEALTH SERVICES TRANSFORMATION**

A Report by the Chief Social Work Officer / Head of Children and Criminal Justice services, copies of which had previously been circulated, updated the Board on the Draft Five Year Strategy for Adult Mental Health Services in Greater Glasgow & Clyde and outline East Dunbartonshire HSCP response and initial plan.

The key principles of the strategy included the following:- prevention and early intervention and recovery-oriented care; shifting the balance of care to develop community services to enhance capacity while maintaining quality of care. Additionally the strategy proposes developing better responses to crisis and distress, and moving away from hospital wards to enhanced community alternatives.

The Board noted East Dunbartonshire was well placed to respond to the development of Third sector provision and peer support models and work had already started in this regard. The focussed investment in early years services and acknowledgment of the importance of a whole system approach to minimise childhood trauma and adverse childhood experiences was welcomed and it was noted that in East Dunbartonshire we have established working partnerships and governance arrangements to take this forward. Thereafter the Board noted the report and the strategic direction therein.

**16. LIFE CHANGES TRUST**

A Report by the Chief Social Work Officer / Head of Children and Criminal Justice services, copies of which had previously been circulated, advised the Board of the successful application to the Life Changes Trust to develop a Young Person's Champions Board; and early plans to take this initiative forward.

The Board gladly noted the information and intimated their support for this new venture.

**17. CHILDREN & FAMILIES SERVICE – ORAL HEALTH - UPDATE**

A Joint Report by the Chief Social Work Officer / Head of Children and Criminal Justice Services & The General Manager Oral Health Directorate, copies of which had previously been circulated, advised the Board of health promotion interventions carried out by health visitors to support and promote oral health and dental registration in the pre-2 year's population of the HSCP.

The Board noted the information

**18. UPDATED MANAGEMENT ARRANGEMENTS**

A Report by the Chief Officer, copies of which had previously been circulated, outlined the operational management and governance arrangements, which were in place for all the

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functions delegated to the Integration Joint Board. The Chief Officer as required by the HSCP Integration Scheme provided the assurance that these were in place.

Following discussion the Board noted the updated management arrangements.

**19. HSCP BUSINESS PLAN / SCHEDULE OF TOPICS 2017/18**

The Chief Officer provided an updated schedule of topics for HSCP Board meetings 2017/18.

Following consideration, the Board noted the information

**20. DATE OF NEXT MEETING – 10 MAY 2018**

The HSCP Board noted that the next meeting would be held on Thursday 10 May 2018 in the Council Chambers.

Future dates were also provided as under:-

28th June 2018

Session 2018 / 19

6 September 2018

15 November 2018

The Board noted that a Seminar would be held on 10 May18 - commencing at 9am before the main agenda business.