

Minute of meeting of the Health & Social Care Partnership Board held within the Committee Room, 12 Strathkelvin Place, Kirkintilloch on **Thursday, 26 January 2016.**

Voting Members Present: EDC Councillors **GEEKIE, MCNAIR & O'DONNELL**

NHSGGC Non-Executive Directors **LEGG & RITCHIE**

Non Voting Members present:

S. Manion	Chief Officer - East Dunbartonshire HSCP
A. Bowman	Acute Services Representative
M. Brickley	Service User Representative
W. Hepburn	Professional Nurse Adviser
A. McDaid	Staff Partnership Forum - Secretary
C. Shepherd	Carers Representative
L. Williams	Clinical Director / Clinical Lead Representative

Rhondda Geekie (Chair) presiding

Also Present:	F. Borland	HSCP Communications
	S. Cairney	Head of Strategy, Planning & Health Improvement
	J. Campbell	Chief Finance and Resources Officer
	M. Cunningham	EDC Corporate Governance Manager
	K. Gardner	Criminal Justice Manager
	A. Martin	Head of Adult & Primary Care Services
	F. McCulloch	Planning & Performance Manager
	L. Tindall	Organisational Development Lead

APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Ian Fraser, Paolo Mazzoncini and Gordon Thomson.

CHAIR'S REMARKS

PRESENTATION – UNSCHEDULED CARE

The Head of Adult & Primary Care Services updated members on the scale of addressing the challenge posed by Unscheduled Care in a general context country wide and also the local position here in East Dunbartonshire.

He gave a brief summary of the background work on-going in terms of data collection and interrogation, the pilot projects being examined including the impact of proposed interventions. He highlighted the cultural and systemic challenges facing all stakeholders where the general direction of travel was to improve the infrastructure of community care and to facilitate a resource shift away from the Unscheduled Acute model to resources in the community. He highlighted various opportunities for new Localities & Clusters and the proposed next steps – strategic Commissioning Planning,

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Re-design of Services, measurable targets and Resource re-direction and working in partnership with Acute Services.

During questions members highlighted various points including the pressures driven by local demographics, the quality of medical knowledge & experience available to care homes, increasing specialist care demands facing residential and nursing care providers. Officers were then heard in response to the points raised.

Thereafter the Chair, on behalf of the Board, thanked the Head of Primary & Adult Care for an interesting and informative presentation.

1. MINUTE OF MEETING – 1 DECEMBER 2016

There was submitted and noted minute of the meeting of the HSCP Board held on 1 December 2016.

2. STRATEGIC COMMISSIONING INTENTIONS FOR UNSCHEDULED CARE

The Chief Officer submitted a Report HSCP 2016/17-11, copies of which had previously been circulated, which summarised initial commissioning intentions for 2017/18 for acute hospital services as detailed in the Integration Scheme.

The Integration Scheme for East Dunbartonshire Health & Social Care Partnership included specific responsibilities for the strategic planning of certain acute hospital services. The HSCP Board's budget included a "set aside" budget for the commissioning of specific acute hospital services. The set aside budget is calculated in line with a formula set down by Scottish Government. For 2016/17 the set aside budget for the HSCPs is £280M. This report provided an update on the progress in developing a Strategic Commissioning Plan for Unscheduled Care, in partnership with the HSCPs within the NHSGG&C area.

Officers were heard in response to members' questions on how to progress the agenda locally, regionally and nationally; how to measure success at a practical level; the level of ambition - leading and managing the transformation of cultures, services & service delivery; incorporating best practice while remaining focussed on the strategic priorities.

Following further discussion the Board agreed as follows:-

- To note progress on the development of a Strategic Commissioning Plan for Unscheduled Care
- To approve the initial commissioning intentions for 2017/18 developed by Health and Social Care Partnerships in Greater Glasgow & Clyde
- To request that the Chief Officer presents the detailed Strategic Commissioning Plan for Unscheduled Care to the March HSCP Board for approval and implementation from April 2017.

3. CHIEF OFFICER'S REPORT

The Chief Officer submitted a Report HSCP 2016/17-02, copies of which had previously been circulated, which summarised the national and local developments in

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relation to the implementation of the Public Bodies (Joint Working) (Scotland) Act 2014 since the last meeting of the Partnership Board. Details from the report included:-

- Induction arrangements for the Chief Officer
- Update on the refurbishment of Kirkintilloch Health and Care Centre (KHCC)
- Appointment of a Clinical Director
- Publication of a national Health and Social Care Delivery Plan

The Chief Officer addressed the Board on the details in relation to the above and thereafter the Board agreed to note the Report.

4. FINANCE PERFORMANCE REPORT – UPDATE - MONTH 8

Report HSCP 2016/17-04 by the Chief Finance & Resources Officer, copies of which had previously been circulated, updated the Board on the projected financial outturn for the Health & Social Care Partnership for 2016/17 and the Partnership Reserves position.

Following discussion in relation to expected level of reserves and their application and the measures in place – planning and frontline - to address the “Prescribing Budget” the Board agreed as follows:-

- To note the projected outturn position for the HSCP for 2016/17 and that uncertainty exists in both funding and operational costs of demand sensitive areas;
- To note the position with regard to partnership reserves and approve the approach outlined in 4.20,
- To note the risk to the projected out turn position detailed in 4.21.

5. FINANCIAL PLANNING 2017/18

Report HSCP 2016/17-05 by the Chief Finance & Resources Officer, copies of which had previously been circulated, updated the Board on the financial planning assumptions for the HSCP for 2017/18 and advised on the indicative allocations expected of both the Council and the NHS Board.

The Board noted the contents of the report including the updated financial planning positions for the Council and the NHS Board for 2017/18.

Thereafter the Board approved the areas for consideration that had been identified to date to meet the financial challenge for the IJB and agreed to progress the detail of these for further consideration by the IJB.

6. PERFORMANCE REPORT – QUARTER 2

Report HSCP 2016/17-06, copies of which had previously been circulated, presented a summary of the agreed HSCP targets and measures, relating to the delivery of the strategic priorities, for the period July - September 2016 (Quarter 2).

In summary the Report highlighted:-

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- Positive Performance (on target) improving (19 measures)
- Positive Performance (on target) declining (2 measures)
- Negative Performance (below target) improving (2 measures)
- Negative Performance (below target) declining (9 measures)

Officers were heard in response to members' questions regarding the methodology applied for certain indicators and thereafter the Board noted the content of the Quarter 2 Performance Report.

7. SERVICE USER & CARER ENGAGEMENT

The Head of Strategy, Planning & Health Improvement submitted Report HSCP 2016/17-08, copies of which had previously been circulated. This Report described the processes, actions and timescales intended to secure robust engagement with the public, service users and carers.

The Board heard from the Service User and Carer representatives who expressed their concerns re their abilities to successfully contribute / influence and have meaningful representation in the activities of the Board, the Strategic Planning Group and Locality planning. In the course of discussion it was suggested that officers would support both representatives in their communications with their constituent fora/groups to ensure the representation felt more inclusive / responsive. The Board agreed the Chair's suggestion that Service & Carer Engagement would be a standard agenda item.

Following discussion the Board noted the progress of the development of the GP Cluster groups and agreed that progress reports would be submitted on a 6 monthly basis.

8. STRATEGIC PLANNING GROUP PROGRESS REPORT

The Chief Officer presented Report HSCP 2016/17-08, copies of which had previously been circulated, which informed the Board of the discussions and actions undertaken and agreed by the Strategic Planning Group (SPG).

In response to members questions the Chief Officer confirmed there was a suite of action plans for specific pieces of work which would be presented to the Board for their consideration. Furthermore she confirmed that the membership of the SPG was outlined in the legislation.

Following further consideration, the Board noted the content of the report.

9. NATIONAL STRATEGY AND FRAMEWORK FOR OUTCOMES, PERFORMANCE AND IMPROVEMENT FOR COMMUNITY JUSTICE

Report HSCP 2016/17-09 by the Chief Social Work Officer, copies of which had previously been circulated, provided the Board with information on the publication of two key Scottish Government documents, which underpinned the introduction of the Community Justice (Scotland) Act on 1st April 2017.

The Board noted that the Scottish Government has introduced legislation, which with effect from 1st April 2017, will transfer the responsibilities of the current Community

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Justice Authorities (CJAs) to the local Community Planning Partnerships (CPPs) of each local authority across Scotland. To this end the Scottish Government has developed, in conjunction with a range of partners, a National Strategy and a Framework for Outcomes, Performance and Improvement to assist partner agencies in the planning and delivery of Community Justice services.

Having heard the Criminal Justice Manager in response to members' questions the Board noted the report.

10. CRIMINAL JUSTICE PARTNERSHIP: OPTIONS PAPER FOR THE FUTURE PARTNERSHIP ARRANGEMENTS

Report HSCP 2017/18-13 by the Chief Social Work Officer, copies of which had previously been circulated, informed the Board of the discussions taking place within the Argyll and Bute, East and West Dunbartonshire Criminal Justice Partnership (CJP) – and the constituent local authorities – on the future of the partnership arrangements.

The Board were advised that the Criminal Justice Social Work Partnership (CJP) has been in existence for fourteen years across East and West Dunbartonshire and Argyll & Bute Councils. Over the course of its existence the Partnership has developed common systems and processes; had a joint approach to the implementation of policy and reporting across a range of issues; had supported greater efficiency; and had utilised senior management roles flexibly in terms of thematic responsibilities and provision of management support and assistance across authorities.

The impact of the current financial climate, coupled with operational pressures and a changing policy and practice landscape - in terms of the transition to the new community justice arrangements – had created an opportunity to review the partnerships functioning and future service delivery options. The view expressed by the Committee was for Option 4 - revised strategic and operational joint working.

Following discussion the Board agreed Option 4 and thereafter noted the report.

11. PROGRESS REPORT ON CHILD PROTECTION

Report HSCP 2016/17-10 by the Interim Chief Officer, copies of which had previously been circulated, which provided the Board with an update on key issues relating to child protection (locally and nationally) and updated the Board on the progress being made by East Dunbartonshire's Child Protection Committee in driving forward key policy and practice developments.

This report provided details on the following workstreams, which included:

- the Initial Referral Discussion procedures
- the Child Protection Improvement Programme
- Performance Management and Quality Assurance
- Trafficking and Exploitation Strategy Consultation

Following discussion the Board noted the report and approved that a seminar be carried out in early 2017 to update board members on (1) the outcomes from the Child

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Protection Improvement Programme and (2) the work being undertaken in East Dunbartonshire around child protection.

12. DATE OF NEXT MEETING – 23 MARCH 2017

The Board noted that the next meeting would be held on Thursday, 23 March 2017 at 9.30 am within the Committee Room at the Council Headquarters, 12 Strathkelvin Place, Kirkintilloch.